<table>
<thead>
<tr>
<th>Job Title:</th>
<th>Partnership and Placement Lead Groundbreaker Talents</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location:</td>
<td>Bukerere, Uganda</td>
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<td>Reporting to:</td>
<td>Country Manager – Uganda</td>
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<tr>
<td>Management responsibility (if applicable):</td>
<td>National Team</td>
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<tr>
<td>Contract terms and hours:</td>
<td>1-year contract, subject to funding</td>
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**Responsibilities**

**Support the Job Finding Process:**

- Scan the IT job market for potential positions locally and internationally for Groundbreaker scholars.
- Collaborate with our Talents to understand their career goals and aspirations.
- Facilitate networking opportunities and connect candidates with potential employers in the tech sector.
- Provide personalized support and guidance throughout the job search process.
- Assist candidates in developing professional resumes and cover letters tailored to their desired roles.
- Conduct mock interviews and offer feedback to help candidates improve their interview skills.

**Expand Our Network:**

- Identify and reach out to potential partners, including tech companies, industry organizations, and educational institutions.
- Nurture and strengthen relationships with existing partners and supporters through regular communication and engagement.
- Represent Groundbreaker Talents at industry events, job fairs, and career expos to raise awareness and attract potential candidates and partners.
- Serve as a point of contact for partners, addressing inquiries, requests, and concerns promptly and professionally.

**PERSON SPECIFICATION**

**Knowledge, qualifications, and experience**

- Bachelor’s degree in Human Resources, Business Administration, or a related field.
- Min 5 years experience in recruitment, with a focus on the tech sector.
- Established contacts in the tech industry, including employers, recruiters, and professional associations and other institutions.
- Experience in HR, particularly in talent acquisition, recruitment and management.
- Experience with tech assessments.
- Professional certification in HR or recruitment is a plus.
Skills and abilities

• Excellent spoken and written English.
• High-level communication skills, including experience communicating effectively across cultures and with diverse audiences, both verbally and in writing.
• Ability to provide thought leadership and constantly drive for solutions.
• Good organizational skills and the ability to work under pressure.
• High-level communication skills, including experience communicating effectively across cultures and with diverse audiences, both verbally and in writing.
• Ability to break down barriers (structural, functional, cultural, other) between teams and facilitate sharing expertise and resources.

APPLICATION PROCESS

To apply: Please submit a resume and cover letter stating your relevant experience, motivation, and earliest possible starting date to jobs@groundbreaker.org. The subject line should read "Partnership and Placement lead, Groundbreaker - Uganda."

Deadline for applications: 20th March 2024. Interviews will be conducted on an ongoing basis.

We are looking forward to receiving your application!